Appendix 10:

Format for Mandatory disclosures as per AICTE NORMS

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|  | Mandatory disclosure updated on | 28/03/2018 |
| 1 | AICTE File no. | F.No. North-West/1-  3327108501/2017/EOA |
|  | Date and period of last approval | 30 March 2017 for A.Y 2017-18 |
| 2 | Name of the institution | Maa Saraswati Institute of  Engineering and Technology, Kalanaur (Rohtak) |
|  | Address of the institution | Near khairari Mor , Kalanaur, Rohtak |
|  | City & Pin code | Rohtak,124113 |
|  | State/UT | Haryana |
|  | Phone number with STD code | 9813042572 |
|  | Email: | [contact@msiet.com](mailto:contact@msiet.com) |
|  | Website | [www.msiet.com](http://www.msiet.com/) |
|  | nearest railway station(dis in KM) | Kalanaur, 3 KM |
|  | Near bus stand | Kalanaur |
|  | Nearest Airport(dist in km) | Indira Gandhi International Airport  New Delhi, 90 KM |
| 3 | Type of institution | Private-Self Financed/Unaided |
|  | Category(1)of the institution | Non Minority |
|  | Category (2) of the institution | Co-Education |
| 4 | Name of the Organization running the  Institute | Maa Saraswati Education Society |
|  | Type of Organization | Educational Society |
|  | Address of Organization | Near khairari Mor , Kalanaur, Rohtak |
|  | Registered with | Registrar of Societies |
|  | Registration date | 22 Feb 2009 |
|  | Website of organization (society of  trust website) | [www.msiet.com](http://www.msiet.com/) |
| 5 | NAME of the Affiliating university | Maharshi Dayanand University Rohtak |
|  | Address | Delhi Road, University Secretariat,  Rohtak, Haryana 124001 |

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|  | Website of the university | [www.mdurohtak.ac.in](http://www.mdurohtak.ac.in/) |
|  | Latest Affiliation Period | 2021-2022 |
| 6 | Name of Director/Principal | Dr. Parveen Kumar |
|  | Exact-Designation | Professor-Director |
|  | Phone No. | 9813049913 |
|  | E-Mail Id | [director@msiet.com](mailto:director@msiet.com) |
|  | Highest Degree | P.hD. |
|  | Field of Specialization | Computer Science and Engineering |

1. Governing Board Members list:

|  |  |  |
| --- | --- | --- |
| S.No. | Name of the Directors/member | Designation |
| 1 | Sh. Radhey Shyam | Chairman |
| 2 | Sh. Tumesh Chand | Vice- Chairman |
| 3 | Sh. Bijender Singh | Member to be nominated by registered society |
| 4 | Sh. Shiv Kumar | Member to be nominated by registered society |
| 5 | Mrs Bhagya Wati Devi | Member to be nominated by registered society |
| 6 | Mr Mudit Jain | Reputed Industrialist |
| 7 | Dr P.C Thakur | Eminent Technologist |
| 8 | Dr. Pratap Singh | Educationist/ Administrator |
| 9 | Nomination awaited | Parent of male/Female student to be nominated by Chairman of BOG as rotation of one year . |
| 10 | Mr Parmod Sarowa | Teaching Staff Representative |
| 11 | Mr Dinesh Kumar | Non-Teaching Staff Representative |
| 12 | Mr Parmod Sarowa | AICTE Nominee |
| 13 | As nominated by the state government | Nominee of State Government |
| 14 | Dr. Parveen Kumar | Director of the Institute |

1. Academic Advisory Body-

|  |  |
| --- | --- |
| Name | Designation |
| Sh. Radhey Shyam | Chairman |
| Prof.(Dr.) Parveen Kumar | Director |
| Mr Parmod Sarowa | HOD & Assistant Professor |
| Mr Rupendra Chauhan | HOD & Assistant Professor |
| Mr Manish Bhardwaj | HOD &Assistant Professor |
| Ms Rambhateri | HOD & Assistant Professor |
| Mr Jyoti Pandey | HOD &Assistant Professor |
| Frequency of Meeting and date of Last Meeting | Twice a Year, March 21, 2022 |

1. Organization Chart-

MEMBERS

GOVERNING BOARD

CHAIRMAN

DIRECTOR

Office Assistant

Senior Clerk

Accountant

Director

Teaching Staff

Office Superintendent

|  |  |
| --- | --- |
| Student feedback mechanism on Institutional Governance  /Faculty performance | Students give formal feedback of the Staff members to their respective H.O.D and feedback of other issues to the Director and members of management directly. Informal feedback is also taken by management from time to time. |

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| 10 | Name of the Department | Management |
|  | Course | BBA |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 60 |

|  |  |  |
| --- | --- | --- |
| 11 | Name of the Department | Computer Science and  Engineering |
|  | Course | B-TECH |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 30 |

|  |  |  |
| --- | --- | --- |
| 12 | Name of the Department | Mechanical Engineering |
|  | Course | B-TECH |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 30 |

|  |  |  |
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| 13 | Name of the Department | Electrical Engineering |
|  | Course | B-TECH |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 30 |

|  |  |  |
| --- | --- | --- |
| 14 | Name of the Department | Civil Engineering |
|  | Course | B-TECH |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 30 |

|  |  |  |
| --- | --- | --- |
| 15 | Name of the Department | Electronics and Communication  Engineering |
|  | Course | B-TECH |
|  | Level | UNDER GRADUATE |
|  | 1 year approval by the council | 2021 |
|  | Sanction Intake | 30 |

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| 16 | NAME OF HOD | DEPARTMENT |
|  | Mr Jyoti Pnadey | CSE |
|  | Mr Parmod Sarowa | EE |
|  | Mr Manish Bhardwaj | ECE |
|  | Mr Rambhateri | ME |
|  | Mr Rupender | CE |
|  | Mr Rahul | APPLIED SCIENCE |

Note:- Other details will be updated soon, are under process.